EXPLANATION AND GUIDE TO COMPLETING THE WATER WELL COMPLETION REPORT FORM

Well Site
For this section the COUNTY, TOWNSHIP, BORO, or CITY of the WELL SITE are needed. If you are unsure, ask the well owner for this information. For townships with two words, write out the full name.
Example: West Smithfield not W. Smithfield

Address
This should be the address of the well site. If the owner’s current mailing address is different, then add it on the reverse section or somewhere in the map.

Well Owner
In most cases the well owner’s last name and first name will be sufficient, but if the well is for an industry, borough or township, company, federal, or state agency, use that name instead of an individual’s name. For a housing development where the homeowner is unknown, use the developer’s name and state the development and lot number in the space provided on the sketch map.

Depth to Bedrock
This is the depth at which solid bedrock is encountered.

Salt Water Zone
Indicate the depth at which salt water was first encountered.

Depth to Water-Bearing Zone(s)
A water-bearing zone is a zone in the well from which there is a significant amount of water being produced. If the yield is known at each water-bearing zone add the yield in parentheses.
Example:
1) 70 (2)  2) 120 (5)
3) 180 (15)

Static Water Level
This level is the highest level that the water will rise in the well if left undisturbed for a period of at least one hour or for a time period sufficient for the level to stabilize after drilling.

Water Level at End of Pump Test
This refers to the lowest water level at the end of the pump test.

Drawdown
This is the difference between the water level before the test (static) and the water level at the end of the test.

Well type
Circle the correct choice even if the well is abandoned. If other, please explain.

Water use
Circle the correct choice even if the well is abandoned. If other, please explain. Stock refers to livestock.

Well Finish
Circle the correct choice. Well finish refers to how the well is completed through the water producing zone(s). Wells completed in unconsolidated material, such as sand and gravel, require well screens or perforated and/or slotted pipe to keep them from collapsing. "Open hole" refers to rock well that will stand open without internal support. If the well was completed in a method other than those listed, indicate the method in the sketch map space area of the form.

Landform
The topographic setting at the well site.

Local Well #
Permit or registration number assigned by a local agency.

DEP Permit #
Permit # assigned by DEP for regulated public water supply wells.

Abandonment
Please note that the report form must be filled out for dry or abandoned holes in addition to producing wells. If the well is abandoned, indicate why. Data from dry holes are needed to make an accurate assessment of the overall groundwater resource.

Clean or Deepened Wells
If the original depth and yield are known, please indicate. If deepening, please provide log, depth, and yield.

Driller’s Comments
Use any extra space in the sketch map area or the back of the form for any problems encountered in drilling or developing the well or additional information you feel is important.

Mailing of Records
Water Well Drillers Licensing Section
Bureau of Topographic and Geologic Survey
3240 Schoolhouse Road
Middletown, PA 17057-3534
717–702–2017

The FIRST (original) of the report is to be submitted to the Bureau of Topographic and Geologic survey, the SECOND Copy is to be given to the well driller, the THIRD Copy is to be submitted to the well owner, and the FOURTH copy, if required, submitted to the municipality.
<table>
<thead>
<tr>
<th>Topo Setting</th>
<th>Aquifer</th>
<th>Rock Type</th>
<th>State Hydrologic Unit</th>
<th>Map</th>
<th>Well #</th>
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<tbody>
<tr>
<td>Township/County</td>
<td>Address</td>
<td>Owner</td>
<td>Last Name</td>
<td>First Name</td>
<td>Driller</td>
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(Circle Appropriate Answer)

- Water Type: water supply, injection, monitoring, heat pump, test, other
- Water Use: residence, public, stock, irrigation, institution, industrial, geothermal, other
- Well Finish: open hole, open end, screen, perforated casing
- Diking method: cable, air rotary, auger, other
- Yield Method: bailer, wash/bucket, orifice, est. pump
- Landform at site: hilltop, valley, hillside,
- If Abandoned: Why?
- Development Lot No.
- Local Well No. Permit No.
- Directions to site

I hereby certify that the above information is true and complete to the best of my knowledge and belief.

Driller's Signature (required) Date

MAIL ORIGINAL COPY TO THE PENNSYLVANIA GEOLOGICAL SURVEY (REQUIRED)
WELL DRILLER COPY (MUST RETAIN FOR 10 YEARS)
WELL OWNER COPY (REQUIRED)
MUNICIPALITY COPY (IF REQUIRED)