

**MONTGOMERY COUNTY PARKS, TRAILS & HISTORIC SITES  
HISTORIC RESOURCES**

*The Division of Parks, Trails and Historic Sites is committed to preserving and making available for research and exhibition the various collections and reference material within the division. To preserve and protect the collections for future use, the following fees may be associated for the use of the collections, research or reproduction of images:*

**Research Fees:**

By appointment, on site, researchers will pay \$30 per hour, one hour minimum.  
Copies will be made BY staff; a \$.25/copy fee will be assessed  
Researchers must agree to and sign regulations/rules set forth by staff

Researchers who cannot make it to the site, but have requested via email, phone, fax or mail will be assessed a \$40/hour fee for a staff member or volunteer to provide materials. Copy fees will be assessed.

**Photo Reproduction Fees**

These prices apply to photographs reproduced from photographs or prints. They do not apply to 3-dimensional museum objects. (Please note all services may not be available at all sites.)

**Digital images printed on photo paper:**

4 x 6 paper \$10.00 each (glossy only)  
8 x 10 paper: \$15.00 each (glossy or matte paper)  
11 x 14 paper: \$25.00 each (matte paper only)  
All images are adjusted from optimum contrast.  
Allow 1 – 2 weeks for work to be completed.

**Digital images for non-profit institutions printed on photo paper:**

8 x 10 paper: \$10.00  
11 x 14 paper: \$20.00

**Digital images for non-profit institutions sent via email:**

Flat fee of \$3.00 per image will be charged, if the image already exists electronically.  
Additional fees will be assessed for images not already electronically archived.

**True photographs:**

Traditional black-and-white photographic images printed on glossy or matte resin-coated paper

Size	Negatives on File	New Work*
8 x 10	\$35.00	\$50.00
11 x 14	\$50.00	\$70.00
16 x 20	\$70.00	\$85.00

Archival quality black-and-white photographic images printed on fiber-based paper, glossy or matte finish.

Size	Negatives on File	New Work*
8 x 10	\$38.00	\$53.00
11 x 14	\$60.00	\$75.00
16 x 20	\$85.00	\$100.00

\*New Work (Negative must be produced in order to fulfill order)

All negatives remain the property of the Montgomery County Division of Parks and Heritage Services. Please allow 4 – 6 weeks for the production of true photographs.

*Fees for Publications (this includes book, text book, trade book, magazines, electronic books, CDs)*

Scholarly publication, 3000 copies or less, interior photo \$25.00

Scholarly publication, 3000 copies or less, cover photo \$50.00

Commercial magazine \$50.00

Commercial publication, single edition, one language, North American rights \$100.00

Commercial publication, single edition, one language, worldwide rights \$200.00

Commercial publication, single edition, all languages, worldwide rights \$250.00

Commercial publication, over 100,000 copies add \$50.00

Commercial publication media package\* \$275.00

\*Media Package is for publication of a single edition, all languages publication in multiple media format for worldwide distribution; e.g. text book, teacher's CD, website.

*Above publication fees may be waived on a case by case basis for non-profit organizations, township historical commissions, and newspapers.*

*Advertising and commercial use - includes brochures, calendars, advertisements, posters, cards and trade show displays.*

Non-profit organization calendar, brochure or advertisement \$20.00

Non-profit exhibition \$25.00

Commercial use, each black and white image \$100.00

Commercial use, each color image \$200.00

*Video or television production*

Educational, public TV broadcast rights: \$75.00

Commercial production, world-wide broadcast rights: \$300.00

Pulling fee per photo/collection object for on-site commercial video: \$10.00

*Web Use fees*

Non-profit website: \$25.00

Commercial website: \$125.00

In addition to the fees, credit lines appropriate to each site and including "The Montgomery County Division of Parks and Heritage Services" will be required. If a print (including traditional print, video, DVD, etc) run of under 3,000 pieces, two (2) copies will be given free of charge to the Division of Parks and Heritage Services; for print runs of more than 3,000 three (3) copies will be required for our records.