



**COUNTY OF  
MONTGOMERY**

COURT HOUSE  
PO BOX 311  
NORRISTOWN, PENNSYLVANIA

**OFFICE OF CLERK OF COURTS**

CLERK OF COURTS  
**ANN THORNBURG WEISS**

FIRST DEPUTY  
**MICHAEL J. PASTON, ESQ.**

SECOND DEPUTY/ADMIN. ASST.  
**LINDA SULOCK**

(610) 278-3346  
FAX (610) 292-2153

PROCEDURE FOR RENEWING PRIVATE DETECTIVE LICENSE: CORPORATE LICENSE

1. There is a NON-REFUNDABLE filing fee of \$ 28.75 payable by cash or credit card only. WE DO NOT ACCEPT PERSONAL CHECKS OR AMERICAN EXPRESS.
2. Application must be signed and verified by individual or each individual composing partnership. NOTE: The addition of new partners or officers must apply as a new applicant.
3. Two (2) passport photos (2" x 2") must be submitted with the renewal application form(s)
4. Upon approval of license from the County Detectives and the District Attorney's Office, the Clerk of Courts requires the following:
  - a. Payment of \$750.00 for Corporation
  - b. Bond in the amount of \$10,000.00
5. An individual petition is required for the principal location and each branch location

If you have any questions please contact the office @ 610.278.3346





**COUNTY OF MONTGOMERY**

COURT HOUSE  
PO BOX 311  
NORRISTOWN, PENNSYLVANIA  
19404-0311

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**MICHAEL J. PASTON, ESQ.**

SECOND DEPUTY/ADMIN ASST  
**LINDA SULOCK**

(610) 278-3346  
FAX (610) 278-5188  
[www.coc.montcopa.org](http://www.coc.montcopa.org)

**VITAL STATISTICS**

1. NAME \_\_\_\_\_
2. CURRENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. PHONE NUMBER \_\_\_\_\_
4. EMAIL ADDRESS \_\_\_\_\_
5. SOCIAL SECURITY # \_\_\_\_\_
6. DATE OF BIRTH \_\_\_\_\_
7. WEIGHT \_\_\_\_\_
8. HEIGHT \_\_\_\_\_
9. HAIR COLOR \_\_\_\_\_
10. EYE COLOR \_\_\_\_\_
11. SPECIAL PHYSICAL CHARACTERISTICS (SCARS, TATOOS, ETC.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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