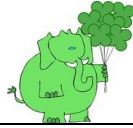



IN- PERSON WORKSHOPS

1430 Dekalb St.
Norristown, PA 19401
610-270-3429 TTY Dial 711
Fax 610-270-3428
Hours: 8:30 -4:30 M- T, Th- F; W- 10:30-4:30
www.pacareerlink.pa.gov



MARCH 2023



Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
Computer Classes Cost-free instruction in Word & Excel available. Call the center & ask 4 Jamie		<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>Job Search Strategies</u> 9:30 – 11 AM <u>Job Search Applications, Keyword Tips</u> 12 – 1 PM <u>RESUME WRITING – Basics</u> 2 – 3:30 PM <u>Navigating PA CareerLink System</u> 2 – 3:30 PM	<u>On-line Workshops</u>
6	7	8	9	10
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>Getting Around MontCO</u> 11 – 12 PM	<u>Branding/Changing Careers Transferrable Skills</u> 9:30 – 11 AM <u>Accomplishment Stories</u> 12 – 1 PM <u>RESUME WRITING – Basics</u> 2 – 3:30 PM	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>On-line Workshops</u>
13	14	15	16	17
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>How to Jump Over the Age Barrier</u> 9:30 – 11 AM <u>NETWORKING</u> 12 – 1 PM <u>Working Remotely - Telecommuting tips & tools</u> 2 – 3:30 PM	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>LEGAL AID- misdemeanor expungements</u> 12:30 – 1:30 PM	<u>On-line Workshops</u> 
20	21	22	23	24
<u>LinkedIn- Basics</u> 9:30 – 11 AM <u>How to Use Recruiters to Land Jobs</u> 12 – 1 PM <u>RESUME WRITING – Basics</u> 2 – 3:30 PM	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>Stress & Anxiety Management Tools</u> 9:30 – 11 AM <u>Interviewing Strategies</u> 12 – 1PM <u>Job Search Strategy</u> 2 – 3:30 PM	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>On-line Workshops</u>
27	28	29	30	31
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>First Step- Starting a Small Business</u> 12 – 2 PM	Lots More Workshops!! Check out our <u>ONLINE</u> calendar! Registration directions on reverse side

* Workshops begin promptly

Location: PA CareerLink, 1430 DeKalb St, Norristown

Garage Parking, mid-block Fornance St –voucher available 2.24.23