

IN- PERSON WORKSHOPS

1430 Dekalb St.
Norristown, PA 19401
610-270-3429
Fax 610-270-3428
Hours: 8:30 -4:30 M- T, Th- F; W- 10:30-4:30
www.pacareerlink.pa.gov



AUGUST 2022

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
Computer Classes Cost-free instruction in Word & Excel available. Call the center & ask 4 Jamie	WELCOME ABOARD 9 – 10:30 AM RESUME WRITING – Basics 9:30 – 11 AM Cover Letters & Correspondence 12 – 1 PM How to Jump Over the Age Barrier & Land a Job 2 – 3:30 PM	On-line Workshops	WELCOME ABOARD 9 – 10:30 AM	On-line Workshops
8	9	10	11	12
On-line Workshops	WELCOME ABOARD 9 – 10:30 AM Branding/Changing Careers/ Transferable Skills 9:30 – 11 AM Job Search Applications & Keyword Tips 12 – 1 PM RESUME WRITING – Basics 2 – 3:30 PM	On-line Workshops	WELCOME ABOARD 9 – 10:30 AM	On-line Workshops
15	16	17	18	19
On-line Workshops	WELCOME ABOARD 9 – 10:30 AM	On-line Workshops	WELCOME ABOARD 9 – 10:30 AM RESUME Writing Basics 9:30 – 11 AM Active Interviewing Strategies 12 – 1 PM LEGAL AID 12:30 – 1:30 PM Management Level Interviewing Tips 2 – 3:30 PM	On-line Workshops
22	23	24	25	26
On-line Workshops	WELCOME ABOARD 9 – 10:30 AM	LinkedIn- BASICS 9:30 – 11 AM Job Search Applications, Keyword Tips 12 – 1 PM RESUME WRITING – Basics 2 – 3:30 PM	WELCOME ABOARD 9 – 10:30 AM	On-line Workshops
29	30	31		
On-line Workshops	WELCOME ABOARD 9 – 10:30 AM	On-line Workshops	Lots More Workshops!! Check out our ONLINE calendar! Registration directions on reverse side	

* Workshops begin promptly

Location: PA CareerLink, 1430 DeKalb St, Norristown

Garage Parking, mid-block Fornance St –voucher available

7.20.22