


IN- PERSON WORKSHOPS

JULY 2022

1430 Dekalb St.
Norristown, PA 19401
610-270-3429
Fax 610-270-3428
Hours: 8:30 -4:30 M- T, Th- F; W- 10:30-4:30
www.pacareerlink.pa.gov



★ Monday	★ Tuesday	★ Wednesday	★ Thursday	★ Friday
				1
Computer Classes Cost-free instruction in Word & Excel available. Call the center & ask 4 Jamie				<u>On-line Workshops</u>
4 Office Closed	5	6	7	8
 ★ Independence Day ★	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>RESUME WRITING – Basics</u> 9:30 – 11 AM <u>Cover Letters & Correspondence</u> 12 - 1 PM <u>How to Jump Over the Age Barrier & Land a Job</u> 1:30 – 3 PM	<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>On-line Workshops</u>
11	12	13	14	15
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>Branding/Changing Careers/ Transferable Skills</u> 9:30 – 11 AM <u>Job Search Engines, Applications & Keyword Tips</u> 12 – 1 PM <u>RESUME WRITING – Basics</u> 2 – 3:30 PM	<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>On-line Workshops</u>
18	19	20	21	22
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>RESUME WRITING – Basics</u> 9:30 – 11 AM <u>Active Interviewing Strategies</u> 12 – 1 PM <u>Job Search Strategies_2</u> – 3:30 PM	<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM <u>LEGAL AID</u> 12:30 – 1:30 PM	<u>On-line Workshops</u>
25	26	27	28	29
<u>On-line Workshops</u>	<u>WELCOME ABOARD</u> 9 – 10:30 AM	<u>LinkedIn- BASICS</u> 9:30 – 11 AM <u>Job Search Engines & Applications, Keyword Tips</u> 12 – 1 PM <u>RESUME WRITING – Basics</u> 2 – 3:30 PM	<u>WELCOME ABOARD</u> 9 – 10:30 AM	Lots More Workshops!! Check out our ONLINE calendar! Registration directions on reverse side ★

* Workshops begin promptly

Location: PA CareerLink, 1430 DeKalb St, Norristown Garage Parking, 3rd floor –voucher available 6.30.22