

Status Report Form
Montco 2040 Implementation Grant Program
Montgomery County, Pennsylvania

Please fill out a separate status report for each project.

The Montgomery County Planning Commission must be updated annually upon the anniversary of the grant funding agreement on the status of approved and ongoing projects. Please fill out both sides of this form to provide this status update but feel free to attach any supporting documentation, including photographs and plans.

Applicant/Organizational Name: _____

Primary Contact Person for this Project: _____

Primary Contact's Email Address and Phone Number: _____

Project Name: _____

Project Location, with Street Address if applicable: _____

Initial Project Funding Date: _____

Project Number (if one has been assigned by the county): _____

Project Description: _____

Overview of the Project to Date

Describe progress made on the project and the next steps, including the expected timing of these next steps. Photographs of completed work are encouraged as part of this description.

Describe any difficulties with the project _____

List concrete benefits that are a result of this project: _____

Please have the Primary Contact Person sign this form.

Signature: _____

Title: _____

Date: _____

Please fill out the below matrix to track the phases of your project. Some projects will include all of these phases, while others will only include a couple of these phases. Please cross out any phases that are not applicable to your specific project

Phase	Month/Year to be Completed (from Exhibit B of the Funding Agreement)	Month/Year Actually Completed (or expected to be completed)
Construction		
Preliminary Design Complete		
Final Design Complete		
All Permits Acquired		
Land Development Approval Obtained		
Bid Package Ready to Go Out		
Bid Accepted		
Demolition, if necessary		
Infrastructure and Site Improvements		
Construction Begins		
Construction Finishes		
Acquisition		
Appraisal of Property		
Condemnation Proceedings Initiated, if applicable		
Agreement of Sale		
Property Obtained		

Please remit this form to: Montgomery County Planning Commission, PO Box 311, Norristown, PA 19404-0311

If you have any questions regarding the status update, please contact Anne Leavitt-Gruberger at the Planning Commission, aleavitt@montcopa.org, or 610-278-3727.