

IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PENNSYLVANIA
CIVIL DIVISION - ARBITRATION

Arbitration Continuance/Settlement Form

- ALL applications for continuances must be made to the Arbitration Office **no less than TWO (2) working days** prior to hearing date.
- Counsel is required to notify Pro Se parties.
- Complete this form in its entirety.

Requesting Party: Plaintiff Defendant

Name: _____ ID Number: _____
Phone: (____) _____

Case Information:

Docket Number: _____ Date of Arbitration: _____
Case Caption: _____

Continuance Request- 1st 2nd 3rd

Reason for this request: _____

Reason for prior request: _____

- Attach ALL applicable documentation. ie: Attachment Letters, Doctor excusals, etc.
- Each party is allowed one continuance per case. Anything beyond one continuance is granted at the Courts discretion.
- **NO** continuances will be granted on motions filed AFTER Case Management deadline dates.

Opposing Party:

Name: _____ ID Number: _____
Phone: (____) _____

Opposing Party has:

Agreed to the continuance request. If agreed please provide 2 agreed upon continuance dates:

1 _____ At 9:30am 1:30pm 2 _____ At 9:30am 1:30pm
(Every effort will be made to accommodate requested continuance dates.)

Disagreed to the continuance request. If in disagreement please provide the reason for objection: _____

Case has settled. Counsel is requesting a 30 day continuance/hold to file Settle Discontinue and End with the Prothonotary. If SDE is not filed within 30 days it is understood that case will be relisted for another Arbitration Hearing.

I certify that the above information is true and correct:

Signature of Applicant

Date

Mail or Fax this form to:

- Montgomery County Courthouse - Arbitration Division - PO Box 311 - Norristown PA 19404
- Fax: 610.292.4979

ORDER

AND NOW, this _____ day of _____, 20____, upon consideration of the within Continuance Request, the request for continuance is: Denied Granted . The new arbitration date is: _____ at _____ am/pm To Be Determined.

Arbitration Administrator