

ITS Training & Requests Request for Public Voter Information

NAME/ ORGANIZATION	DAYTIME PHONE:
ADDRESS (Street, City, State, ZipCode):	
EMAIL ADDRESS: (i.e. johndoe@company.com)	
CONFIRM REQUEST TYPE: Voter Information (A Voter Services Data Certification form must be completed and received prior to the request process.)	
SELECT OUTPUT FORMAT: EXCEL TEXT COMMA DELIMITED TEXT FIXED WIDTH	
<p style="text-align: center;">*All Data will be burned to CD, as Voter data cannot be emailed.</p> <p style="text-align: center;">CDs may be mailed by courier service based on customer request and providing customer account number for billing purposes. CDs may be picked up at One Montgomery Plaza, Norristown, PA, Suite 808, or mailed via USPS.</p>	
SELECT CD MAILING INSTRUCTIONS: Customer Pickup USPS Special Mailing (Customer Courier Service) _____ Acct# _____	
DISCLAIMER OF WARRANTIES, RELEASE, COVENANT NOT TO SUE, AND INDEMNIFICATION The County of Montgomery makes no express or implied warranties, including no warranties of merchantability or fitness for a particular purpose, with regard to this sale of data or other information. In partial consideration for this sale, the Buyer releases and covenants not to sue the County or its officers, agents, servants and employees for any damages it may incur as a direct or indirect result of this sale, or as a direct or indirect result of its use or dissemination of the data and information purchased from the County; and the Buyer agrees and covenants to indemnify and hold harmless the County and its officers, agents, servants and employees from any claims, causes of action, suits, judgments, attorneys fees and costs which may be asserted, brought or entered by any person or persons as a direct or indirect result of this sale or of the use of the data and information which is the subject matter of this sale.	
REQUESTS BY GOVERNMENT AGENCIES AND NON-PROFIT ORGANIZATIONS All government agencies or non-profit organizations eligible for discounted pricing under the Department of Information and Technology Solutions Pricing Policy (the "Pricing Policy") must provide proof of qualification for said pricing. Moreover all government agencies or non-profit organizations who obtain information from the County at the discounted pricing pursuant to the terms of the Pricing Policy understand and agree that they are strictly prohibited from reselling any data provided by the County.	
DESCRIPTION: Provide a brief description of your request:	
I read and agree to the Disclaimer of Warranties, Release, Covenant Not to Sue, and Indemnification of clause above. *Must be checked before submitting.*	
OR	

MONTCOMERY COUNTY, PA
REQUEST FOR PUBLIC INFORMATION LISTS

Section 1404(a) of Act 3 of 2002, at 25 Pa.C.S. § 1404(a), requires each voter registration commission to “provide for computer inquiries concerning individual registered electors.” The information provided shall contain the name, address, date of birth, party identification and voting history of each registered elector subject to an inquiry. Upon request, the commission shall supply a printed record and “may make available for inspection a printed or computerized public information list containing the name, address, date of birth, party identification and voting history of each registered elector in the county.”

Section 1404(b) of Act 3 provides that no “individual who inspects the list or who acquires names of registered electors from the list may use information contained in the list for purposes unrelated to elections, political activities or law enforcement.” Furthermore, Section 1207(b) provides that this information “may not be used for commercial or improper purposes.”

Section 1404(b)(3) requires that before inspecting the list or obtaining information from the list, an “individual must provide identification to the public official having custody of the public information list and must state in writing that any information obtained from the list will not be used for purposes unrelated to elections, political activities or law enforcement.”

Finally, Section 1404(c) allows a commission to determine the fee for providing copies of the list. This fee must accompany the written request.

AFFIRMATION

I affirm that any information obtained from the records requested from the **Montgomery** County Elections and Voter Registration Office will not be used for purposes unrelated to elections, political activities or law enforcement, as required by 25 Pa.C.S. § 1404(b)(3); and that the material will not be used for commercial or improper purposes, as required by 25 Pa.C.S. § 1207(b). I further affirm that I will not publish the material on the Internet, as such publication is prohibited by 4 Pa. Code § 183.14 (k).

I verify that this statement is true and correct. I understand that false statements made are subject to the penalties of 18 Pa.C.S. Section 4904, relating to unsworn falsification to authorities.

Requestor’s Signature

Requestor’s Name (Print)

Requestor’s Address

Requestor’s Telephone Number

Date of Request

Requesting information on behalf of: _____

Identification provided by requestor:

___ PA Driver’s License or PA Photo ID Card Driver’s License #: _____

___ Employee Photo ID Card Employer Name: _____ ID # _____

___ Other Photo ID Card Type of Card: _____ ID # _____

___ Other Form of Identification Type of ID: _____ ID # _____

County Employee Name: _____

(This form will not be available for public inspection or copying.)

___ Active voters only

___ Active and inactive voters

(See explanation on next page)

Active and Inactive Voters

Although most of Montgomery County's records reflect active voters, there is a considerable number of voter records designated inactive.

Voter records are marked inactive when the Voter Registration Commission has reason to believe that the voter is no longer at the address where they are registered. This is normally gleaned through information obtained from PennDOT and/or the U.S. Postal Service. However, both federal and state law forbid the cancellation of an inactive voter's registration until that voter fails to vote or otherwise contact the Commission Office for a period of two federal elections."

Requesting a voter file that includes inactive voters would likely result in a significant amount of "returned" mail.