

## WHAT DO I HAVE TO DO TO OBTAIN A MARRIAGE LICENSE?

Applicants seeking a Marriage License must appear **together** in the Marriage License Bureau of the Register of Wills Office to complete an Application. A Valid Picture ID (**Driver's License or Passport**) is required Applicants must know their **Social Security Numbers & have \$ 53.00 Cash.** The Office is located in the Montgomery County One Montgomery Plaza, 4<sup>th</sup> Floor Register of Wills/Orphans' Court Office, Airy & Swede Streets, Norristown, PA.

## WHEN SHOULD WE APPLY FOR A LICENSE AND HOW LONG IS IT VALID?

Applicants should take the necessary steps To obtain a **MARRIAGE LICENSE 2 to 3 Weeks** before the scheduled date of their marriage ceremony.

When you apply for your License, you may take it with you. It will not become valid for **3 CONSECUTIVE DAYS.**

A Marriage License is **valid for 60 Days** from the date it is issued. **MUST BE USED WITHIN 60 DAYS.**

**FOR ADDITIONAL INFORMATION:**  
Contact the Marriage License Department:  
**610-278-3414**

**IF YOU CAN NOT SPEAK ENGLISH,**  
An **INDEPENDENT TRANSLATOR**  
**MUST ACCOMPANY THE APPLICANTS.**

## MAY A MARRIAGE LICENSE ISSUED IN MONTGOMERY COUNTY BE USED ANYWHERE ELSE?

A Marriage License issued in Montgomery County may be used anywhere in the Commonwealth of Pennsylvania. Likewise, A License issued in any other County in Pennsylvania may be used in Montgomery County.

## WHAT ABOUT PRIOR MARRIAGES?

Applicants who have been previously married and divorced must furnish a **Copy of the DIVORCE DECREE** dissolving the marriage. Copies of the Divorce Decree may be obtained by contacting the **PROTHONOTARY OFFICE** of the **COUNTY** in which the decree was granted.

A **widow** or **widower** must provide documentation to show proof of the date of death of their former spouse (ex. Obituary, Death Certificate, etc.) **FOREIGN DIVORCE DECREES** must be **translated, by an OFFICIAL TRANSLATOR** on their **Letterhead.**

A copy of Decree is needed if the BRIDE resumed her maiden name.

## WHAT ARE THE AGE REQUIREMENTS TO MARRY?

Applicants must be at least **18 Years of Age** in order to apply for a Marriage License. This rule applies to both Male & Female Applicants. Applicants between **16 to 18 Years of Age** must be accompanied by a **Parent or Legal Guardian (with a picture ID)** to provide written consent to the Marriage. Applicants under **16 Years of Age** **MUST have both the written Approval of a Judge of the Orphans' Court Division of the Common Pleas and a Parent or Legal Guardian given Written Consent.**

## WHO MAY NOT MARRY?

Persons related by blood, up to and including first cousins, may not marry in Pennsylvania. Other prohibitions and policies are posted in the Marriage License Bureau of the Register of Wills Office.

## WHAT ARE THE FEES FOR A MARRIAGE LICENSE?

The fees for a Marriage License vary from County to County. Montgomery County fees, Including Pennsylvania Taxes & Surcharges:

Montgomery County Fee	\$ 32.50
Pennsylvania Writ Tax	\$ .50
Act 151 Domestic Violence	\$ 10.00
Act 222 Children's Fund	\$ <u>10.00</u>

<b>TOTAL</b>	<b>\$ 53.00</b>
	<b>(CASH ONLY)</b>

## WHO MUST FILE THE MARRIAGE RETURN?

The Officiate performing the Marriage Ceremony must file the Marriage Return with the Marriage License Bureau which issued the License, within Ten (10) Days of the Date of the Ceremony. A Marriage Record **Will Not Exist** if the Officiate who performs the marriage fails to file this document. **Upon Request**, the Marriage License Bureau will inform the Couples whether their Marriage Return has been filed and recorded.

## DUPLICATE MARRIAGE LICENSES:

The Montgomery County Marriage License Bureau offers a Certified Copy of a Couple's Marriage License. Certified Copies may be obtained by contacting the Marriage License Bureau at the address provided.

**The Cost to Obtain a Certified Copy**  
**\$14.00 Duplicate Certificate**  
**\$28.00 Certificate & Application**

A brochure with more information Is available at time of Applying for License or On-line.

## OFFICE HOURS:

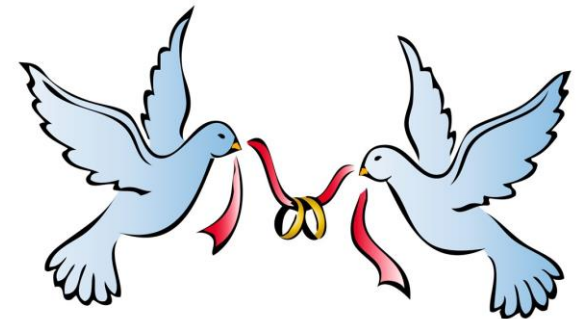
**The Marriage License Bureau is open, exclusive of Holidays, Monday-Friday, 8:30AM – 4:15PM.**

## QUESTIONS:

Applicants who have questions concerning any of the material contained in the brochure may contact the **Marriage License Bureau at (610) 278-3414.**



# PLANNING TO MARRY?



**Montgomery County**  
**REGISTER OF WILLS**  
**CLERK of ORPHANS' COURT**  
**D. BRUCE HANES, ESQ.**  
**P.O. Box 311**  
**Norristown, PA 19404-0311**