
BOARD MEMBERS: Ms. Allison Slizofski; Mr. Jeffrey Guzy; Mr. Tom Kohler; Ms. Janet Cunningham; Ms. Cathy Farrell; Ms. Laura Frein; Ms. Lydia Grose; Ms. Kourtney High; Mr. John Kennedy

BOARD MEMBERS ABSENT: None

GUESTS ATTENDING: Carl Hogan (BBD); Star Ernst (Stantec); Rob Diehl (Stantec); Peter Caci (ARROW Land Solutions); Rob Morrison (Urban Engineers Inc.)

STAFF ATTENDING: Mr. Matthew Edmond; Mr. Matt Popek; Mr. Brian Phillips; Mr. Tom Landauer; Mr. Andrew Turner; Ms. Ann Marie Meehan

I. Call to Order

The Montgomery County Transportation Authority (MCTA) meeting was called to order by Ms. Allison Slizofski, MCTA Board Chair.

II. Public Comment

There was no public comment.

III. Approval of May 12, 2022 Meeting Minutes

The minutes from the May 12, 2022 MCTA meeting were approved by the Board.

Motion: Ms. Farrell motioned and Mr. Kohler seconded to approve the May 12, 2022 Authority Meeting minutes. The motion was approved by all present.

IV. Finance Director's Report

Two handouts were presented to the Authority: MCTA Cash Report as of June 9, 2022, and the MCTA Check Register (Transaction Detail), June 2022.

Mr. Tom Landauer, MCTA Finance Director, reported that there was an interest deposit in May in the amount of \$5.31. Two checks totaling \$1,262.81 are being issued in June. Mr. Landauer introduced Mr. Carl Hogan of BBD, LLP, and asked him to share the MCTA audit findings with the Board. Mr. Hogan reported that as stated in the independent auditor's report, in BBD's opinion, the MCTA's financial position and its cash flows for financial year ended 2020 and 2021 were in accordance with accepted U.S. accounting principles. Generally, the two years were quiet ones, with a slight increase in the Authority's cash position and a small decrease in the fund balance. He said that the balance sheet shows \$2,208,249.00 in assets and \$926,092.00 in liabilities. He added that his firm received excellent cooperation from county management for this second year of BBD auditing the MCTA's finances.

V. MCTA Administration

A. Authorization to Accept MCTA 2021 Financial Audit

Mr. Edmond explained that the Municipality Authorities Act requires all authorities, including the MCTA to complete a financial audit each year by a certified public accounting firm. The action before the Board is a resolution to accept the 2021 audit.

Motion: Ms. Slizofski motioned and Ms. Frein seconded to approve MCTA Resolution 22.6.1 to accept the 2021 financial audit performed by BBD, LLP, and to authorize its chair and staff to submit the audit to, and to file any necessary paperwork related to the audit with, the Commonwealth's Department of Community and Economic Development. The motion was approved by all present.

VI. Ridge Pike Improvement Project

A. Authorization to Execute Reimbursement Agreement (Section A)

i. Agreement Number #R22060012

Mr. Edmond said that Section A of the Ridge Pike Improvement Project will soon be entering the right-of-way phase, and explained that the MCTA is responsible for acquiring the necessary right-of-way for the construction. There is currently a reimbursement agreement between the county and PennDOT to cover design and engineering activities, as well as right-of-way negotiation services. This new reimbursement agreement, between PennDOT and the MCTA will cover right-of-way acquisitions, with the initial funding level established at \$4,518,000.00. This action would allow the MCTA to receive federal and state money back for right-of-way purchases.

Motion: Ms. Cunningham motioned and Mr. Kennedy seconded to approve resolution 22.6.2 to authorize the Executive Director of the Authority to sign the Ridge Pike Improvement Project PennDOT reimbursement agreement #R22060012. The motion was approved by all present.

VII. Chester Valley Trail Extension Project

A. Authorization to Execute Reimbursement Agreement Amendment

i. Agreement Number #0641118-B

Mr. Matt Popek said that again, this action relates to MCTA acquiring the necessary right-of-way for a construction project, and in this case, it is for the Chester Valley Trail Extension Project. An amendment to the original agreement between PennDOT, the county and the MCTA will add additional construction funding authority for adjustments needed in the PECO corridor in Upper Merion Township. No additional right-of-way funding is needed; the MCTA is simply a third party to the agreement and therefore must sign the agreement amendment. If approved, the county will execute it at the next county Commissioner's meeting.

Motion: Mr. Kohler motioned and Ms. Farrell seconded to approve resolution 22.6.3, to authorize the Executive Director of the Authority to sign the Chester Valley Trail Extension Project PennDOT reimbursement agreement amendment 0641118-B. The motion was approved by all present.

VIII. County Road, Bridge and Trail Projects Update

A. Authorization to Reimburse Professional Services Fees

i. Natural Lands Trust, Inc. (Butler Pike Bridge (CB 83A), Parcel 1)

Mr. Popek reminded the Board of the agreement reached with Natural Lands Trust, Inc. and the subsequent payment of professional service fees relating to the acquisition of fee simple area and temporary construction easements at Parcel 1 for the Butler Pike Bridge Project. This action is to approve an additional fee reimbursement of \$28.50 to Natural Land's attorneys at Pregmon Law Offices for charges determined by ARROW (MCTA's right-of-way agent) to be incurred but not previously submitted. The Board, staff, and negotiator discussed eligibility requirements for submitting invoices and the statutory limits for reimbursements.

Motion: Ms. Slizofski motioned and Ms. High seconded to approve MCTA resolution 22.6.4 to authorize the payment of \$28.50 in additional fees incurred during right-of-way negotiations for the Butler Pike Bridge Project. The motion was approved by all present.

IX. Authorization for Payment of Checks and Invoices

Motion: Mr. Kennedy motioned and Ms. Frein seconded to approve the authorization of checks and invoices. The motion was approved by all present.

X. County Road, Bridge, and Trail Projects Update

Mr. Popek provided a brief status update on these projects; some highlights included:

- 1) Cross County Trail-Erdenheim Farm: County Open Space and Trails working on "Global agreement" with all parties.
- 2) County Bridge 27(Fetters Mill, L. Moreland/Bryn Athyn): Negotiations via ARROW; coordination ongoing with FHWA/PennDOT.
- 3) Bridge 83A (Butler Pike, Upper Dublin): Cleared.
- 4) County Bridge 190 (Keim St., Pottstown): Appraisals finished & reviewed; negotiations underway; condemnation actions on Chester Co. properties have begun
- 5) County Bridge 146 (Bergey's Mill, L. Salford): Waivers of valuation completed; ALROWS presented offers; Act 70 funding coordination meeting with the township on June 1st.
- 6) Bridge 38 (Moreland Ave): Plans amended, APAs nearly completed by ARS.
- 7) Bridge 172 (Swamp Pike): Plans amended, APAs nearly completed by ARS.

XI. Ridge Pike Improvement Project Update

Mr. Edmond noted that significant progress has been made on Sections A and D, and provided the following updates to the Board about each section of the project:

- A. DB-116 and County Bridge #0 (TP&D): Right-of way work to start soon.
- B. Belvoir Road to Chemical Road (Pennoni): Permitting work continues; conversations held with SEPTA regarding bus stop locations/placement.

- C. Butler Pike to Crescent Avenue (RK&K): Right-of-way meetings with Stantec on dividing up and assigning work between the negotiation teams; finalizing CE approval.
- D. Crescent Avenue to Philadelphia Line (Gannett Fleming): Roadway construction has been delayed because of utility relocations, and should commence in July.

XII. Articles of Incorporation & By-Laws

A. Board Ideas for Potential Changes

Ms. Slizofski, Board Chair, announced that in her discussions with the other Board members on potential changes to the Board's governing documents, two major items emerged as the focus: 1) by-laws regarding officer positions, and 2) Board members' 10 year aggregate term limits.

B. Appointment of a Founding Documents Committee

The Board members agreed that they would form a three person committee of current MCTA Board members. Mr. Guzy, Ms. Frein and Ms. High volunteered; all Board members agreed to their selection. As well, the committee agreed to meet outside the MCTA monthly meeting, and would regroup with the rest of the Board members at their scheduled MCTA Board meeting on July 14th to debrief on recommended actions.

Mr. Phillips advised the Board that if necessary, the Board could add items to their monthly agendas within 24 hours of the scheduled meeting, especially if it's an action item.

XIII. Other Business

A. Introduction: Andrew Turner

Mr. Edmond introduced Mr. Andrew Turner who has joined the Montgomery County Planning Commission staff as Transportation Planner. Mr. Turner briefly shared some of his professional background and interests with the Board.

B. Matthew Edmond: Announcement

Mr. Edmond shared with the Board his news that he is leaving his position with the Planning Commission and has accepted a position with SEPTA as Director of Real Estate. He told the Board that working with them was one of the highlights of his work with the county. Mr. Edmond added that there will be two action items on next month's MCTA Board meeting related to his departure: 1) appointment of a new Executive Director of the MCTA and 2) update the banking relationship resolution to add the signature of the new Executive Director to reflect the change.

Mr. Phillips stated that Mr. Edmond will leave the County in a far better position than when he arrived, and thanked him for his work. Board members also thanked and congratulated Mr. Edmond.

XIV. Adjournment

A motion was made by Ms. Slizofski and seconded by Ms. High to adjourn the meeting. The motion was approved by all present.

The next MCTA Board meeting will be held on July 14, 2022 at 1:00 pm.

FINAL