

Parks, Trails & Historic Sites Advisory Board

January 20, 2022, 3:00 PM

Organizational Meeting - Minutes from Agenda Outline

ZOOM Meeting ID: 992 8809 1011

Passcode: 843341

- Call to Order - Leigh Altadonna commenced the meeting @ 3:05
- Review / Approval - PTHS October 21st 2021 Board Meeting Minutes:
 - Beth P. motioned and Don O. and Carl K. seconded to approve the subject meeting minutes.
- Election of Board Officers (Chair/Vice-Chair)
 - Leigh A. recommends and then motions Beth P. as Chair and Don O. as Vice-Chair. All members were in favor and Leigh A. officially retired from the Board with this final motion and action.
- Recognition of Members Retiring or Leaving the PTHS Advisory Board
 - The Board was deeply grateful and conveyed a sincere *'Thank You'* for twenty years of incredible service that Leigh A. provided. Beth P. also acknowledged and complimented Cathy G. and Herb M. for their terms of service and many contributions.
- Schedule dates/times/locations for the 2022 Advisory Board meetings:
 - Number of Meetings – Beth P. introduced a combo of Zoom/virtual and in-person meetings at PTHS sites while increasing the overall number of regular meetings.
 - Jim W. – let's try the combo; however let's also follow the current health guidelines and be ready to adjust if necessary.
 - Mary Lou M. – I agree to meet in the field/sites and to meet staff periodically. Jim W. and Carl K. also agree and that the best experience is at the sites/trails/historic sites while meeting in person. Don O. also agrees – spot on.
 - Meeting Time and Day of the Week – Beth P. is 3:00pm still okay for site visits and meeting time? Yes and Thursday afternoons are still preferred by the Board.
 - Site Visits and Special Tours – Beth P. each Board member adopts a site or two? Board - good idea and Jim W. thinks two members together might be better and help generate diverse and holistic discussions.
 - Specific date for next meeting
 - March (Kick-off the Year) 17th @ 3:00pm via ZOOM
 - May – Region 1 at USVP On-site? (Dave C. will have to coordinate with sites and region managers to determine availability = TBD)

- July – Region 2 possibly at Pennypacker Mills On-site? (TBD)
 - September – Region 3 at Peter Wentz On-site? (TBD)
 - November (End of Year) = Yes, there’s interest and will determine how/where later but will post the potential opportunity. (TBD)

- New Board Member & Board Roles/Responsibilities Going Forward
 - Bob Folwell is joining the board; hopefully soon and after the review and approval process. Beth P. gave an overview of Bob and discussed his strong parks and trails background/career roles.
 - Clarifying optimum level of participation as either a working board or passive participation board or a combination of both? How would the By-laws support or challenge any shift in scope and duties? This will require research and discussion with senior management.
 - Identifying potential new board members – Carl K. let’s flesh out who/how many members are necessary for this Board going forward once there is an understanding of what direction the Board wants to take (if any).
 - 2022 Objectives - (similar to above) Redefine and clarify mission and purpose of PTHS AD Board? Beth P. how to strengthen our roles; promote the Board and PTHS system; and increase communications?
 - Carl K. explore a different structure or format for the Board if research/results indicate otherwise.
 - Strengthen relationship with county commissioners and their offices.
 - Clarify and strengthen relationships with other departments and boards.

- Sub-Committees
 - Attending site programs and events.
 - Interaction with PTHS staff & other County staff to gain introspective that will shape the holistic understandings of the Board and mission.

- Communication
 - Regular alerts about upcoming events and programming.
 - Interface with public is guided through programming, events and promotional opportunities.
 - Appropriate detachment from operational issues and complaints.

- Board Open Forum – N/A

- Adjournment – 4:21