BOARD MEMBERS: Mr. Scott Brown; Mr. John Wichner; Ms. Jeannette Quirus; Ms. Janet Cunningham; Mr. Jeffrey Guzy; Mr. John Kennedy; Ms. Allison Slizofski

BOARD MEMBERS ABSENT: Ms. Laura Frein; Mr. Tom Kohler

GUESTS ATTENDING: None

STAFF ATTENDING: Mr. Matthew Edmond; Mr. Matt Popek; Mr. Carl Shelow; Mr. Brian Phillips; Ms. Ann Marie Meehan

(Pre-meeting)

Mr. Matt Edmond said that this public meeting will be held via conference call, with minimal staff and one board member present due to the Covid-19 pandemic. Mr. John Wichner is the lone board member in attendance; in keeping with Pennsylvania public case law on public meetings, Mr. Wichner must serve as temporary chair for the duration of the meeting. The meeting agenda will consist of action items and the Finance Director’s Report but no project updates. Roll was called and attendance was taken; a quorum was present. Board members who participated via teleconference received board packets electronically as PDFs.

I. Call to Order

The Montgomery County Transportation Authority (MCTA) meeting was called to order by Mr. Scott Brown, Chair.

Mr. Edmond said that because the meeting is open to the public to attend and is being conducted via teleconference call with Board Members not physically present, a motion is needed to appoint Mr. John Wichner, who is present, as Temporary Chair.

Motion: Mr. Quirus motioned and Mr. Brown seconded the temporary appointment of John Wichner as Board Chair. The motion was unanimously approved.

II. Public Comment

There was no public comment.

III. Approval of February 13, 2020 Minutes

The minutes from the February 13, 2020 MCTA Meeting were approved by the Board.

Motion: Mr. Guzy motioned and Mr. Kennedy seconded to approve the February 13, 2020 Authority Meeting minutes. The minutes were approved by all present.
IV. **Finance Director’s Report**

*One handout was presented to the Authority: MCTA check register (Transaction Detail) January 1, 2020 – March 13, 2020.*

Mr. Carl Shelow provided an update of the MCTA’s finances. He reviewed the check register with the Board, including the beginning balance of $116,313.95; there were 5 expenditures and interest in the amount of $7.81. Total cash balance as of March 13, 2020 was $20,269.25. Mr. Shelow said that once the audit has been approved by the Montgomery County Transportation Authority Board Members, the County Finance Department will file the audit with the State.

V. **Financial Audit for Year 2019**

A. **Resolution to Accept a 2019 Financial Audit of the Montgomery County Transportation Authority**

Matt Edmond said that there were no issues found during the audit and that 7 copies were received from Maillie LLP, if the Board would like to review it.

*Motion: Ms. Quirus motioned and Mr. Kennedy seconded to approve MCTA Resolution 20.3.1 authorizing the acceptance of the Montgomery County Transportation Authority 2019 Financial Audit. The resolution was approved by all present.*

VI. **Ridge Pike Improvement Project–PA Turnpike to Chemical Road (Section B)**

A. **Authorization to Award Contract for APA & Appraisal Review Services**

i. **Package 9 (Parcels 29 & 31)**

Mr. Popek described Package 9 of Section B of the Ridge Pike Project. The parcels in package 9 are located on the north side of Ridge Pike, adjacent to the Alan Wood Road jughandle ramp, and require temporary easements. It was determined after initial discussions of using waivers of valuation that full appraisals were needed; the cost per parcel for APA and appraisal review services is $2,400, so the total for 2 parcels is $4,800. Mr. Edmond explained that these are complicated parcels with a combination of driveways, in close proximity to Ridge Pike and Allen Wood Road. Waivers of valuation were previously obtained, but because the owners are so far not agreeing to work with each other, new full appraisals are required.

*Motion: Mr. Brown motioned and Mr. Guzy seconded to approve MCTA Resolution 20.3.2 to award a contract for APA & Appraisal Review Services for 2 parcels (Package 9) for the furthering of the Ridge Pike Improvement Project. The motion was approved by all present.*

VII. **Chester Valley Trail Extension Project**

A. **Authorization to Approve Acquisition of Tenant Owned Property**

i. **SBW Dental Associates, P.C. (Parcel 60-64)**
Mr. Popek described the payment for the commercial/retail rental tenant (dentist) formerly operating at 108 DeKalb Street in Bridgeport. The payment is an administrative settlement in the amount of $53,510.00 for actual items left behind, including dentist’s equipment, furniture and chairs. This payment does not include non-resident moving expenses, which have not yet been presented by the former tenant for reimbursement.

**Motion:** Ms. Cunningham motioned and Mr. Kennedy seconded to approve MCTA Resolution 20.3.3 to compensate SBW Dental Associates, P.C. for a final administrative settlement for machinery and equipment as a Personal Property Loss Payment in the amount of $53,510.00, for furthering of the Chester Valley Trail Extension Project in the Borough of Bridgeport. The motion was approved by all present.

**VIII. County Road & Bridges Projects**

A. **Authorization to Award Contract for APA & Appraisal Review Services**

i. **Butler Pike Sinkhole Project**

Mr. Popek described the closure of Butler Pike due to a sinkhole near the Norfolk Southern overpass and the urgency of getting this project underway; acquisitions are needed on 4 properties. As ARS (Appraisal Review Specialists, LLC) is the only responder on the appraiser list that conducts Appraisal Problem Analysis preparation and appraisal reviews, the staff recommends that the Board approve ARS’s contract for $9,600.00 for 4 parcels in the vicinity.

**Motion:** Ms. Quirus motioned and Mr. Brown seconded to approve MCTA Resolution 20.3.4 to authorize to award a contract to Appraisal Review Specialists, LLC, of Hurricane, West Virginia, in the amount of $9,600.00 to complete appraisal problem analyses and appraisal reviews for 4 parcels in the vicinity of Butler Pike & the Norfolk Southern overpass in Plymouth & Whitemarsh Townships. The motion was approved by all present.

B. **Authorization to Award Contract for Appraisal Services**

i. **County Bridge 296 — Rostkowski Road**

Mr. Popek explained that right-of-way acquisitions need to be obtained for 4 properties. Three firms were contacted; CF Appraisal provided no bid, Bart F. Brigidi’s bid was $6,000.00, and Gontram Appraisal and Consulting’s bid was the lowest at $5,700.00. Staff recommended that the Board award the contract to the lowest bidder, Gontram Appraisal & Consulting.

**Motion:** Ms. Cunningham motioned and Ms. Quirus seconded to approve MCTA Resolution 20.3.5 to award a contract for appraisal services for 4 parcels to Gontram Appraisal & Consulting of Bethlehem, PA for $5,700.00 for furthering of County Bridge 296 Replacement Project in the Township of Upper Salford. The motion was approved by all present.
C. Authorization for Condemnations

i. Dominick Baker (Fetters Mill Road Bridge, Parcel 5)

Mr. Popek described the property located at 2560 Fetters Mill Road, in Lower Moreland Township and the need to acquire property for fee simple and easements to further the Fetters Mill Road Bridge Project. The total cost for this acquisition is $2,000.00; the owner, Mr. Dominick Baker, has mortgage lien issues and staff is continuing to work with him to try to resolve them, though a declaration of taking filing may be necessary.

Motion: Mr. Kennedy motioned and Mr. Guzy seconded to approve MCTA Resolution 20.3.6 to authorize the filing of declaration of taking to acquire fee simple and easements at 2560 Fetters Mill Road, Lower Moreland Township, Parcel 5, for the purpose of constructing the County Bridge 27 Rehabilitation Project in Lower Moreland Township. The motion was approved by all present.

ii. Sharon R. Connelly (Fetters Mill Road Bridge, Parcel 10)

Mr. Popek said that there is a need to acquire property at 940 Fetters Mill Road in the Borough of Bryn Athyn for fee simple and easements owned by Sharon R. Connolly. This temporary construction easement is valued at $14,900.00; there is a food truck located in the property that serves trail-goers, and there is a permanent electric hook-up that requires the moving of a meter. Negotiations have stalled with this property owner.

Motion: Ms. Slizofski motioned and Ms. Cunningham seconded to approve MCTA Resolution 20.3.7 to authorize the filing of a declaration of taking at 940 Fetters Mill Road, owned by Sharon R. Connelly, in Bryn Athyn Borough. The motion was approved by all present.

IX. Authorization for Payment of Checks and Invoices

Motion: Mr. Guzy motioned and Mr. Kennedy seconded to approve the authorization of Checks and Invoices. The motion was approved by all present.

X. Other Business

Mr. Edmond reminded attendees that the next meeting of the Board will occur on April 16, 2020, as approved by the Board last December.  
Mr. Phillips requested that it be noted in the minutes that there are no public attendees at March’s MCTA Board Meeting.

XI. Adjournment

A motion was made by Mr. Brown and seconded by Ms. Quirus to adjourn the regular meeting. The motion was approved by all present.

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The next MCTA Board meeting will be held on April 16, 2020 at 1:00 pm.