

**MEETING MINUTES**  
**MONTGOMERY COUNTY CORRECTIONAL FACILITY**  
**Board of Prison Inspectors**  
**March 10, 2022**

**THE BOARD MEETING WAS HELD ON-SITE AT MCCF FOR THE  
FIRST TIME SINCE THE COVID-19 QUARANTINE**

**CALL TO ORDER:** The meeting commenced at 8:30 a.m. with an Executive Session. Following that, the public session started with a Pledge of Allegiance to the flag.

**BOARD MEMBERS IN ATTENDANCE:** *President Andrew Szekely, Vice-president Nancy Wieman, David Reed, Craig Browne, William Catania, Solicitor Brian Phillips and Secretary Richard Dresher. **Absent:** Ted Baird*

*Mr. Catania, who participated via ZOOM, announced his retirement from the Board. We thank him for his service and wish him well.*

**PRISON STAFF:** *Warden Sean McGee, Assistant Wardens Marcy D'Orazio, Sean Smith and Tom Berger; Majors Joseph Interrante and Moyer; and Captains Zerr and Langton. **Administrative:** Gary Chesney, Kathy Brighter, **Prime Care Medical:** Todd Haskins, Joe Lynch, P.J. McTiernan, and Kelly Erich. **County on ZOOM:** President Judge Carolyn Carluccio and Court Administrator, Michael Kehs.*

**PUBIC IN MEETING:** *The public is invited to attend at the facility...when open to visitors again... or on ZOOM when meetings are held via that medium. None attended or watched.*

**APPROVAL OF FEBRUARY MINUTES:**

Motion to Approve:  
*Reed*

Second  
*Wieman*

Board Approval:  
*Unanimous*

**OLD BUSINESS:** *None.*

**NEW BUSINESS:**

**Bid Approvals:** *The following are recommendations by Warden McGee for bid approvals. Bids are to be awarded to lowest responsible bidders that meet the specifications and requirements set forth in the request for bid. **NOTE:** By County standards, the most qualified bidder is not always the lowest bidder. In some cases, "Highest Rated "or "Best Value to the County," may be awarded a bid. In addition, contracts may be awarded to approve Costar vendors without competitive bids.*

*As of January 2022, the new threshold dollar amount for large bids is now \$21,900...formerly \$21,300. Anything above that must be approved by the Board and accompanied with a signed resolution.*

***o Plastic ware:*** The plastic ware is comprised of prepackaged knives, forks, spoons, and napkins. One hundred and four vendors were emailed a request for a bid; 24 downloaded the request; and only 1 responded with a bid...Daxwell. The bid was for 1.25 million packs at \$102,300, a 157.4% increase over the last purchase two years ago. Because of the amount, there must be a signed resolution by the Board.

Motion to Approve:  
Catania

Second:  
Browne

Board Approval:  
Unanimous

**APPROVAL OF WAGES, INVOICES, AND MONTHLY REPORTS:**

Motion to Approve:  
Wieman

Second:  
Reed

Board Approval:  
Unanimous

**CORRESPONDENCE:** Warden McGee distributed copies of two articles appearing in the Bucks County Courier Times:

*o "County Jails are in a Staffing Crisis: How Bucks County Jail is dealing with it." - 2/25/22.*

*o "One of Bucks County's newest corrections officers has four legs and a sensitive snout." - 2/21/22.*

**PRESENTATIONS:** Brian McCarrick of ViaPath (formerly GTL) will be retiring on April 8, 2022 after 5 years of service. He was presented with a Certificate of Merit at the meeting.

**PROMOTIONS:** None

**RETIREMENTS:** Five long time staff members were recognized on their retirement or upcoming retirements:

*o Frank Murray retired on March 4, 2022 after 31 years of service as a member of the Maintenance Department.*

*o Bob Gallo will be retiring on April 1, 2022 after 29 years of service as the Building Superintendent.*

*o Tim Burns will be retiring on April 4, 2022 after 33 years of service as the Laundry Department Supervisor.*

*o Alan Frederick will be retiring on April 18, 2022 after 25 years of service as an Assistant Chef.*

**COMMENDATIONS:** None

**WARDEN REPORTS:**

**Warden McGee:**

*o The Lebanon County Correctional Facility is seeking space at MCCF to house some female inmates. Not confirmed yet, still in the talking stage.*

o MCCF is up and running as the central booking center and being used successfully by many police departments with more to come aboard.

o Continuing search to enlist more Corrections Officers. Will be participating in a Job Fair at Montco Community College. Currently have 41 CO vacancies.

**Assistant Warden Marcy D'Orazio**  
**Programs/Administration/Finance/Operations/Female**

***o Administrative Dispositions:*** A total of 18 inmates were completed during the month of February and the average length of sentence was 4.28 to 13.86 months.

***o Preliminary Hearing Video Waiver Program:*** There were 269 ZOOM hearings, including 247 Common Pleas and 22 Preliminary Hearings. Such hearings are being held in multiple locations in the jail.

***o Professional Video Visits:*** There were 578 video visits.

***o Veterans' Court:*** There were 5 inmates in the program with no admissions, and no graduations.

***o Behavioral Health Court:*** There were 38 participants with no admission and no discharges or graduations.

**Assistant Warden Sean Smith**  
**Community Corrections Center**

***o Inmate Video Visits:*** 418 inmates signed up, but only 167 visitors followed through.

***o Work Release:*** No room and board was returned to the Treasurer. There were 11 male inmates on Work Release wearing GPS ankle bracelets and living in the community with officers monitoring their activities.

***o Community Farm Task Program:*** There were no inmates on the farm due to the lower population causing a diminished pool of eligible inmates.

***o Reentry Program:*** There were 5 male inmates in the Reentry Program.

**Assistant Warden Thomas Berger**  
**Custody/Security**

***o Population:*** The inmate population as of meeting day:

	<b><u>Males</u></b>	<b><u>Females</u></b>	<b><u>TOTAL*</u></b>
March	801	77	878
February	807	92	899

*\*Not all housed within the facility.*

***o Training:*** There were 1,895 hours of training which included 624 pre-service hours. There are currently 41 Correctional Officer openings and 3 supervisory openings.

***o Tours of the Facility:*** There were none due to the quarantine.

***o Contraband:*** There has been a drastic reduction in discovered contraband with fewer fraudulent pieces of mail received under the guise of attorneys' mail. Relations with the attorneys has been good regarding their verification of sending mail.

**INSPECTION COMMITTEE REPORT:** Staff completed inspections and reported back to the Board. However, if Covid cases among the inmates subsides further, the Board will meet on-site in March and resume some safe approach to inspections in April.

**SECRETARY'S REPORT:** None.

**SOLICITOR'S REPORT:** None.

**BOARD MEMBER'S AND OTHER REMARKS:** None

**NEXT MEETING DATE:** Thursday April 14, 2022

**ADJOURNMENT:** 9:35 a.m.

**RESPECTFULLY SUBMITTED:** *Richard J. Dresher*  
Board Secretary