

**MONTGOMERY COUNTY
ROADS AND BRIDGES DEPARTMENT
SCHEDULE 93
HIGHWAY OCCUPANCY PERMIT FEES**

A highway occupancy permit fee covers the administrative costs of reviewing a permit application, issuing the permit, inspecting the permitted work, and maintaining a record of the permit. The fee includes a preliminary review of the site identified in the application. The fee is required regardless of the County's decision to issue or deny a permit.

Minimum Use Driveway 1 (private family use)

Examples: Single family; duplex

Issuing permit	\$50.00
Final inspection.....	\$50.00
Total	\$100.00

Minimum Use Driveway 2 (less than 25 vehicle trips per day (VTPD))

Example: Apartments (5 or less)

Issuing permit	\$275.00
Final inspection.....	\$55.00
Total	\$330.00

Low Volume Driveway (25 to 750 VTPD)

Examples: Offices; car wash

Issuing permit	\$1,000.00
Final inspection.....	\$55.00
Total	\$1,055.00

Medium Volume Driveway (750 to 1,500 VTPD; no signalization)

Examples: Motel; fast food restaurant; service station; small shopping center

Issuing permit	\$1,300.00
Final inspection.....	\$75.00
Total	\$1,375.00

High Volume Driveway (over 1,500 VTPD; signalization)

Examples: Large shopping center; multi-building apartment & office complexes

Issuing permit	\$2,000.00
Final inspection.....	\$100.00
Total	\$2,100.00

SCHEDULE 93 (continued)

EXEMPTIONS

Highway occupancy permit fees are not payable by any of the following:

1. The Commonwealth of Pennsylvania.
2. Political subdivisions of the Commonwealth of Pennsylvania, unless placing a facility longitudinally within more than one hundred (100) total linear feet of pavement. Then, the County will charge application and inspection fees for pavement openings.
3. Governmental authorities organized under the laws of the Commonwealth of Pennsylvania.
4. The federal government.
5. Charitable organizations that meet Act 337, P.L. 628, approved 9 August 1963, P.L. 628, as amended. This includes churches, hospitals, schools, charitable institutions, veterans' organizations, and nonprofit organizations.
6. Utility facility owners for:
 - a) The installation of street lights at the request of the County or the political subdivision.
 - b) Facilities replaced or renewed at the request of the County before a County resurfacing project.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of the County or the political subdivision.
 - e) The reconstruction or maintenance of facilities that occupy the right-of-way under private status.

ADDITIONAL FEES

If the County determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate. The permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the County.

The permittee must pay the cost of any review done by outside engineering firms.

EXTENSION OF PERMIT

A fee of \$100.00 is required for an extension of a permit beyond the original one-year period. The extension will be for one additional year. The County will grant only one extension for a permit. If the permittee has not begun work by the end of the extension period, the permittee must submit a new application with the full permit fee.